UC OATS - Outside Activity Tracking System

Faculty with No Outside Activities
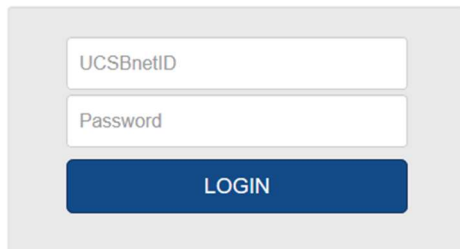
1. Go to: https://ucsb.ucoats.org/
2. Click on "**Log in to OATS**" green button

3. Sign in using your UCSBnetID and Password

4. Locate the reporting year by clicking arrows, as needed

5. Click on "**Annual Certification**" purple button

6. View and confirm that you have no activities to report
7. Click on the "**Certify Activities**" purple button

8. Review the certification statement and then enter your initials in the box.
9. Click on the "**Submit**" green button