

PPS input for 9/9 Continuing Lecturers:

The appointment line reflects the allocated FTE. The appointment end date is 999999 and the duration code is C. Use the appropriate 9/9 title code.

Set up paid distribution lines for the quarters when employed. The distribution percentage is the actual percentage paid during the quarter (note that the appointment FTE does not change). Use the 9/9 pay dates (10/1-12/13 Fall, 1/1-3/31 Winter, 4/1-6/30 Spring)

Set up a without salary distribution line for the quarters and summer not worked. Do not change the appointment line.

The screenshot shows the PPS application window with the following data:

PPS  
 File Edit View Tools Help  
 Clear Erase PA1 PA2 PA3 EraseF

PPEAPP0-E1595 SBT EDB Entry/Update AHIR 03/06/15 09:11:38  
 Appointments/Distributions Userid: SBAPS08  
 ID: 899661404 Name: STAR, IMA Emp Stat: Pri Pay:  
 PAF Gen No: Page 1 of 1

Appt	Actions	Pgm	Typ	Bas	Pd	Ovr	Appt Begin	Appt End	Dur	Dept	FLSA
10			5	09		09	100113	999999	C		

Title  
 1633 LECT-AY-1/9-CONTINUING Grade %Full F/V Ann/Hr Rate Rt Sch Time Lv  
 0.45 F 61210.00 A MO R N

Dist	Actions	L	Acct	CC	Fund	PC	S	ACCT	DESCRIP	UNAVAIL	FTE	Dis %
11		8	454564		19900		0				0.45	0.6700
	Pay Begin		Pay End	Step	O/A		Rate/Amount	DOS	PRQ	DUC	WSP	
	100114		022815				6801.11	REG				

Dist	Actions	L	Acct	CC	Fund	PC	S	ACCT	DESCRIP	UNAVAIL	FTE	Dis %
12		8	454564		19900		0					
	Pay Begin		Pay End	Step	O/A		Rate/Amount	DOS	PRQ	DUC	WSP	
	030115		999999					WOS				

Next Func: ID: Name: SSN:  
 U0001 Input accepted  
 ==>

F: 1-Help 2-Cancel 4-Print 5-Update  
 F: 9-Jump 10-PrevFunc 11-NextFunc

Online-SSL 6,9