III-23

VISITING (RESEARCHER, PROJECT SCIENTIST, AND SPECIALIST) APPOINTMENTS

(Revised 4/26)

I. Definition

The Visiting prefix is used to designate one who:

1. Is appointed temporarily to perform the duties of the title to which the prefix is attached; and

2. Holds or is on leave from an academic or research position at a non-UC educational institution.

See APM 230 for System Wide policy on Visiting titles.

II. Appointment Criteria

The Visiting prefix may be used with titles in the Professional Research series, Project Scientist, or Specialist series.

The criteria for evaluation shall be the same as for the corresponding regular title. Because the appointment is temporary, reasonable flexibility may be employed in the application of these criteria. Care should be taken to inform the appointee of the provisions of IV below.

III. Term of Appointment

Each appointment or reappointment with a Visiting prefix shall not exceed one year. With the exception below, the total period of consecutive service with a Visiting title shall not exceed two years.

Visitors in the Specialist series who are enrolled in a degree-granting doctoral program or the equivalent at a non-UC educational institution are limited to a one year appointment, with no extensions, reappointments, or exceptions.

If the appointee is later considered for transfer to a corresponding appointment in the regular series, the proposal for such transfer shall be treated as a new appointment subject to full customary review.

IV. Compensation

Appointments will normally be paid, but may be made on a without salary basis in limited circumstances. For paid appointments the salary for a visiting position is negotiated. While the salary does not have to be on-scale on the corresponding regular series scale, the salary may not be below the minimum rate for the rank. For example, a Visiting Researcher may not be paid below the non-represented Researcher Step I UCSB minimum rate. Because these salaries are negotiated on an individual basis, they are not subject to range adjustments. For travel expense reimbursement, see APM 230-20h.

Without salary appointments may be appropriate when an individual is visiting UCSB but is being funded through either their home institution or some other external agency.

V. Appointment process

Requests for Visiting appointments should be prepared using the Visiting (Researcher, Project Scientist, and Specialist) Appointment Form. A UCSB Biography form and a CV must also be submitted. Departments should also ensure the candidate has submitted the Misconduct Disclosure Form prior to appointment.

VI. Restrictions

Neither tenure nor security of employment is acquired, although eligible service as a Visiting Assistant Researcher will count towards the University's eight-year limit (APM 133).

VII. Approval Authority

Action	Authority
All actions	Vice Provost for Academic Affairs