

**II-3**  
**PRE-SIX ASSESSMENTS**  
(Revised 2/23)

This section applies to the Pre-Six Assessment procedures conducted for Unit 18 faculty during their initial appointment year. See Article 7A of the MOU.

Consideration for reappointment will be triggered by submission of a Statement of Interest in Reappointment by the pre-six Unit 18 appointee. This statement, shall be submitted to the department chair in accordance with the deadlines below, or within 30 calendar days from the date the appointment letter is transmitted to the appointee, whichever is later.

Deadlines from Article 7A.J.1:

- 9/12 appointees:           October 15
- 9/9 Fall appointment:    October 15
- 9/9 Winter appointment:  February 1
- 9/9 Spring appointment:  May 1

Per Article 7A.J.5, if an appointee fails to timely submit interest for reappointment or submits a written declaration of non-interest for the following academic year, the department, program, or unit shall not be obligated to conduct a Pre-Six Academic Assessment or consider them for subsequent appointments.

The request for reappointment consideration shall include the following, per Article 7A.J.2:

1. Affirmative statement of interest in reappointment
2. Up-to-date Curriculum Vitae
3. List of courses/other duties that the appointee is interested in
4. For each quarter of possible reappointment, the appointment percentage that the appointee would like to receive

The Statement of Interest in Reappointment is provided to the appointee along with the initial appointment approval letter.

The assessment will be conducted by the department chair or equivalent, and will be based on material submitted by the appointee as part of the request for reappointment consideration, and other material available to the chair. The [notice template](#) is available on the AP website. The assessment shall be made on the basis of the following criteria:

- Demonstrated competence in the field
- Teaching ability
- Academic responsibility as defined by Article 3 of the MOU
- Other assigned duties, which may include University co-curricular and community service

The department shall provide written feedback to the appointee. The [feedback template](#) is available on the AP website.

If reappointed, a department, program, or unit is not precluded from offering courses, other duties, or an appointment percentage that are different than, or in addition to, those requested by the appointee.