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DEAN'S AUTHORITY MERIT REVIEWS
(Revised 9/21)

Deans have the approval authority for the following actions when the departmental recommendation is at normative time or longer:–

Assistant Professor and Lecturer PSOE:

One-step advances from Step II to III, or from III to IV, with up to an additional ½ step in off-scale supplement

Associate Professor and Lecturer SOE:

One-step advances from Step I to II or from II to III, with up to an additional ½ step in off-scale supplement

Professor and Sr. Lecturer SOE:

One-step advances from Step I to II, II to III, III to IV, IV to V, VI to VII, VII to VIII, VIII to IX

Should a Dean disagree with the departmental recommendation the case will be forwarded to Academic Personnel for review by the Committee on Academic Personnel and decision by the Associate Vice Chancellor.

The Office of Academic Personnel is the office of record for maintenance of personnel files and is responsible for the announcement of merit decisions.

At the end of each review cycle, the CAP will conduct a post-audit of each Dean's merit decisions. The CAP reserves the right to request to review any individual faculty case at a subsequent merit review point, regardless of the type of proposed action.