

I-30
DEAN'S AUTHORITY MERIT REVIEWS
(Revised 4/19)

Deans have the approval authority for the following actions when the departmental recommendation is for an on-schedule (one-step) merit advance with no increase or decrease the off-scale salary supplement, at normative time or longer:–

Assistant Professor and Lecturer PSOE:

Advances from Step II to III, and III to IV

Associate Professor and Lecturer SOE:

Advances from Step I to II and II to III

Professor and Sr. Lecturer SOE:

Advances from Step I to II, II to III, III to IV, IV to V, VI to VII, VII to VIII, VIII to IX

Should a Dean disagree with the departmental recommendation the case will be forwarded to Academic Personnel for review by the Committee on Academic Personnel and decision by the Associate Vice Chancellor.

The Office of Academic Personnel is the office of record for maintenance of personnel files and is responsible for the announcement of merit decisions.

At the end of each review cycle, the CAP will conduct a post-audit of each Dean's merit decisions. The CAP reserves the right to request to review any individual faculty case at a subsequent merit review point, regardless of the type of proposed action.