

September 28, 2021

TO: Deans, Department Chairs, Directors, Senate Faculty, and Business Officers

FROM: June Betancourt, Director
Academic Personnel

RE: **Revised:** Red Binder updates

A number of revisions to the Red Binder (UCSB campus academic personnel policies and procedures) have been posted at the Academic Personnel web site to be effective September 28, 2021.

A summary of changes is listed below. The complete Red Binder, as well as the annotated changes are available on the Academic Personnel website at:

<https://ap.ucsb.edu/policies.and.procedures/red.binder/>

Summary of changes

I-4	Clarifies eligibility & normal periods of service within step
I-8	Off-scale advancements within Prof IX
I-14	Clarification on appointment salary recommendations
I-26, I-60	Ad hoc review committee process and procedure clarified
I-27, I-31, I-34, II-25, III-9, V-2	Standardizes use of cumulative sections of biobib
I-30, I-33	Clarifies dean's authority merit reviews
I-36	Clarifies justification for accelerations
I-70	Streamlines process by which emeriti may serve on graduate committees
I-75	Reviewing agency tentative procedure
III-14	Correction to extramural letters instruction
VI-1, VI-7	Adds bereavement and jury duty leave; clarifies approvals
VI-4	Pronouns updated; adds PFCB leave
VI-14	Release to grant funding threshold clarification
VII-4	Corrects language about senate search committee