



ACADEMIC PERSONNEL

UNIVERSITY OF CALIFORNIA, SANTA BARBARA

September 11, 2014

To: All Academic Business Officers (via SBADM-L) and the PPS listserv

From: Cindy Doherty, Director
Academic Personnel

Re: PPS freeze on Academic Student Employees

As previously announced, a 5% salary increase for Academic Student Employees (ASEs) will be effective October 1, 2014. Processing for the **increase will be done centrally by the Academic Personnel and Payroll offices**. To facilitate this processing, a PPS freeze will be in place for all impacted academic employees effective the close of business Monday, September 15, 2014. Please do not perform online PPS transactions for any Teaching Assistant, Associate, Reader, or Remedial Tutor after 5:00 p.m. Monday, September 15, 2014.

We expect the freeze to be in place for approximately two days. You will be informed when the salary increase processing is complete and the freeze is lifted.

Thank you for your patience.