

August 7, 2018

To: Deans, Department Chairs, Directors, Senate Faculty, and Business Officers (via SBCHR-L, SBDIR-L, SBFACU-L, and SBADM-L)

From: Cindy Doherty, Director
Academic Personnel

Re: Consultation on Red Binder changes

Proposed revisions to the Red Binder, the campus Academic Personnel policy and procedure manual, are now available for review and comment. The “Summary of Draft Changes” included below and posted along with the draft sections will provide you with information about each proposed change. Within the documents changes are shaded; additions are marked in italics and deletions in strike-through.

Changes reflect the following:

- The campus transition from PPS to UCPath
- Updates to reflect system-wide policy changes
- Clarification of existing Red Binder language

A summary of the draft changes by Red Binder section is included at the end of this notice.

The draft changes may be viewed on the Academic Personnel web-site at <https://ap.ucsb.edu/policies.and.procedures/red.binder/drafts/> . The link is not displayed publicly; please either link directly from this e-mail or cut and past the address into your browser.

Please forward this notice on to other non-senate academic employees within your unit as appropriate. I would appreciate receiving feedback by September 7, 2018.

Comments may be e-mailed to my attention at Cindy.Doherty@ucsb.edu

cc: Academic Senate
Labor Relations
Equal Opportunity

Summary of Changes

I-17, II-31, VI-9, I-70, VI-14, VI-17, VI-22, VI-26, VIII-9	PPS to UCPath terminology changes
I-29	Clarification of faculty who are subject to APM-025 and criteria regarding involvement of students in outside professional activities.
I-31, I-75	Alternate evaluation method for small classes.
I-35	Guidance regarding external letters of evaluation. Alternate evaluation method for small classes.
I-48	Guidance regarding external letters of evaluation.
II-1, III-1 IV-1, VI-18	Short Work Break policy.
II-10	Additional proof of teaching performance. Clarification of approval authority for promotions to Sr. Lecturer.
II-14, III-9	Clarification of letter writers recommended by both the department and candidate.
II-28, III-23	Removal of reference to current salary as a consideration of proposed salary for new hires.
II-33	Adding process for approval of without salary teaching appointments.
III-7	Reference to Red Binder sections outlining requirements for external letters.
III-17	Process for Postdoctoral Scholar offers of employment extended prior to conferral of Ph.D.
III-20	Additional circumstance in which Research Associate title may occasionally be used.
V-20	Appointment process for Professor of Practice. Clarification of status as a working title.

VI-5	Change in maximum ASMD available.
VI-15, VI-17	Increase in honoraria maximum allowed with campus approval. PPS to UCPath terminology changes.
VI-19, VI-21	Delete sections. Relevant language incorporated into VI-9.
VI-23	Reinstatement of Dohrmann Loan program for Senate faculty.
VII-4, VII-5	Reflects standards for reimbursement of recruitment related expenses.
VIII-11	Campus minimum for establishment of an Endowed Chair set at \$1,000,000.

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