

August 15, 2017

To: Department Chairs and Business Officers, PPS Preparers (via SBCHR-L and SBADM-L)

From: Cindy Doherty, Director  
Academic Personnel

Re: October 1, 2017 salary scale adjustment for graduate student employee titles

The Office of the President has issued the October 1, 2017 salary scale for graduate student employee titles including:

Table 18 Readers and Teaching Assistants  
Table 19 Associates  
Table 20 Remedial Tutors  
Table 22 Graduate Student Researchers.

The new scales reflect an increase of 3% effective October 1, 2017. The new salary scales are available on the Academic Personnel web site at <https://ap.ucsb.edu/compensation.and.benefits/ucsb.salary.scales/>

A PPS freeze will take place effective **Monday, August 21 at 5:00** to update any appointments that have already been entered into PPS. Four-month fall appointments will be adjusted appropriately during the central range. All appointments entered after the freeze must use the new rates.

To accommodate the central update, please do not perform any online PPS transactions for the above listed titles after **5:00 on Monday, August 21**. We expect the freeze to be in place for only a few business days. A reminder will be sent to PPS preparers before the start of the freeze and you will be informed when the central processing is complete and the freeze is lifted.

Questions may be directed to Billy Ko at [billy.ko@ucsb.edu](mailto:billy.ko@ucsb.edu) or x4441.

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