

May 28, 2019

To: Deans, Department Chairs, Directors, Senate Faculty, and Business Officers (via SBCHR-L, SBDIR-L, SBFACU-L, and SBADM-L)

From: Cindy Doherty, Director
Academic Personnel

Re: Consultation on Red Binder changes

Proposed revisions to the Red Binder, the campus Academic Personnel policy and procedure manual, are now available for review and comment. The summary of draft changes included below and posted along with the draft sections will provide you with information about each proposed change. Within the documents changes are shaded; additions are marked in italics and deletions in strike-through. Changes reflect the transition to a new on-line leave request process, the addition of a certification section on the bio-bib form for senate faculty, a renaming of the diversity statement, and other technical changes.

The draft changes may be viewed on the Academic Personnel web-site at <https://ap.ucsb.edu/policies.and.procedures/red.binder/drafts/> The link is not displayed publicly; please either link directly from this e-mail or cut and past the address into your browser.

Please forward this notice on to other non-senate academic employees within your unit as appropriate. I would appreciate receiving feedback by June 28, 2019.

Comments may be e-mailed to my attention at Cindy.Doherty@ucsb.edu

cc: Academic Senate
Labor Relations
Equal Opportunity

Summary of Changes

I-25, I-26, I-15, I-31, I-34, I-22	Addition of certification of bio-bib completeness and Outside Activity Reporting during review period to Safeguard & Certification Statement
I-29	Outside Activity Reporting transition to OATS.
VI-1, VI-2, VI-4, VI-7	Implementation of on-line leave request process
I-31, I-34, III-9	Change of "diversity statement" description to diversity, equity, and inclusion.
VI-26	Departments initiate UCPath transaction in cases of death
III-12	Technical clean-up of language for Researcher VI letters

Cindy Doherty

Director

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