



ACADEMIC PERSONNEL

UNIVERSITY OF CALIFORNIA, SANTA BARBARA

May 26, 2015

To: Department Chairs and Directors (Via SBCHR-L, SBDIR-L)

From: Cindy Doherty, Director
Academic Personnel

Re: UC Recruit Updates

Our campus has been using UC Recruit as our academic employment job board and applicant management system since July 2013. The application is now used on all ten UC campuses for all academic recruitments.

Beginning this fall, new functionality in UC Recruit will replace our paper Academic Recruitment Packet. This transition will achieve the following:

- The full recruitment process will be managed in one system allowing better data management and reporting, as well as less duplication of effort.
- All campuses will be consistent in their application of policies and procedures
- Recruitment efforts will be compliant with Federal requirements and required documentation and data will be easier to produce.

Over the next few months UC Recruit users may see new fields in UC Recruit or be asked to repeat small amounts of the information from the Academic Recruitment Packet into UC Recruit. We apologize for any inconvenience this may cause. We will provide further information about training and the additional functionality within the next few months.

We also expect that UCRecruit will eventually support the Exception to Open Recruitment (EOR) process for academic employees. As we strive to be consistent and compliant with our recruitment requirements and policies it is expected that a number of changes will be made in this area as well. Chairs and Directors will be consulted and informed throughout the process.

Questions regarding UCRecruit may be directed to Viktoriya Filippova at x5428, or by email: viktoriya.filippova@ucsb.edu. Technical questions may be directed to help@aait.ucsb.edu.

cc: UC Recruit users