May 22, 2019

To: Department Chairs and Faculty (via SBCHR-L and SBFACU-L)

From: Cindy Doherty, Academic Personnel Director

Re: Outside Activity Tracking System (OATS) Training

As announced May 8, 2019, https://ap.ucsb.edu/news.and.announcements/memos/, UCSB is partnering with UCLA's DGIT team to offer training for UC's Outside Activity Tracking System (OATS). OATS will replace UCSB's *AP Folio* Conflict of Commitment and Outside Activities reporting system for reporting year 2018-19 forward in June 2019.

While policy and reporting requirements will not change, the system does function differently than our current AP Folio based system. In order to familiarize faculty users and department chairs (approvers) with the new system, in-person training sessions are being offered.

Faculty session:
    Tues May 28, 10:30-12pm, McCune Conference Room, HSSB 6020
    Zoom: https://uclahs.zoom.us/j/335687000
    Meeting ID: 335 687 000

Approver (chairs, deans, administrators) session:
    Wed May 29, 2-3:30pm, Social Sciences Media Studies Building, SSMS 2135
    Zoom: https://uclahs.zoom.us/j/811407464
    Meeting ID: 811 407 464

Join from PC, Mac, Linux, iOS or Android, or by Telephone +1-669-900-6833 or +1-646-876-9923

Sessions will be recorded for later viewing.

Questions regarding this announcement or the OATS training may be directed to June Betancourt at june.betancourt@ucsb.edu

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