

April 7, 2020

To: Assistant Professors and Lecturers with Potential Security of Employment
From: Alison Butler, Associate Vice Chancellor for Academic Personnel
Re: Save the Date: Tenure Workshop April 30, 10am-12pm

As a candidate for promotion to tenure, what do you need to know in order to be successful in your personnel review? How can you best prepare your case so that the department and other reviewing agencies can effectively and accurately evaluate your case? What is the importance of the materials you will be asked to provide such as teaching and research statements, and how are those materials evaluated? What level of service is expected for promotion to tenure?

The Academic Personnel Office invites you to save the date for a **Promotion to Associate Professor/Lecturer SOE Workshop**. This workshop is designed for faculty in both the Professor and Lecturer SOE series who will soon be undergoing promotion-to-tenure reviews. A panel of senior administrators will share advice and insight about the review process. AVC Alison Butler and AP Director Cindy Doherty will give an overview of the review process and offer guidance in preparing your file.

What: Promotion to Associate Professor/Lecturer SOE Workshop

When: Thursday, April 30, 10am–12pm

Zoom Meeting info: TBA

No RSVP necessary. The session will be recorded for later viewing for those who cannot attend.

Panelists:

Alison Butler, AVC, Academic Personnel
Cindy Doherty, Director, Academic Personnel
Dana Mastro, Chair, Committee on Academic Personnel
Rod Alferness, Dean of Engineering
John Majewski, Dean of Humanities and Fine Arts

Additional meeting details will be sent out in the next few weeks. If you have any questions, you may contact June Betancourt at june.betancourt@ucsb.edu