

April 11, 2018

To: Department Chairs, Directors, Business Officers and all faculty (via SBCHR-L, SBDIR-L, SBADM-L and SBFACU-L)

From: Cindy Doherty, Director  
Academic Personnel

Re: Academic Personnel resource updates

A number of resources have been recently updated on the Academic Personnel website.

Technical changes to Red Binder sections. Please note that technical changes are not changes of campus policy, rather they reflect mandated changes due to system-wide or external policy or regulations. As such, these changes did not undergo the campus-wide review required for policy changes. Annotated versions highlighting the changes are also posted.

- **Red Binder I-20: Removal Expenses:** Encourages new appointees to consult with their tax advisor regarding implications of taxation of removal expenses due to recent IRS changes.
- **Red Binder VI-10: Additional Compensation:** Reflects changes in transactional processing for summer research compensation in the payroll system due to UCPath capabilities. Updates to reflect summer 2018 pay and service dates.

Annual updates to charts and templates.

- Pay and Service Period Chart (2018-19 dates)
- Graduate Student Maximum Employment Chart (2018-19 dates)
- Template letters for graduate student employment

All documents are available on the Academic Personnel web-site at <https://ap.ucsb.edu/>

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