



# ACADEMIC PERSONNEL

## UNIVERSITY OF CALIFORNIA, SANTA BARBARA

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February 18, 2014

To: Academic Department Business Officers (via SBADM-L)

From: Cindy Doherty, Director  
Academic Personnel

Re: Annual posting of open ASE positions

According to the contract covering Graduate Student employment, the University is required to begin posting all available ASE positions for the next year on the campus website. Although allocations for 2014-15 are not yet available, please send us your estimates, and we will update the listing later as necessary. If you anticipate that all your positions will go to current or incoming ASEs in your department, you can let us know that you have "no positions currently available," and we will post that on the website. In particular, please verify your departmental contact information, even if you have no open positions. Please send the following information for your department:

### SUMMER 2014

Type of Position (TA, Reader, Associate)  
Number of each type of position  
Department contact person and phone number/email

### ACADEMIC YEAR 2014-15

Type of Position (TA, Reader, Associate)  
Anticipated number of each type of position  
Department contact person and phone number/email

The listings will be posted on the ASE website at:

<https://ap.ucsb.edu/employment/academic.student.employee.positions/positions.cfm>

Please send your information to Stephanie Jordan at [Stephanie.jordan@ap.ucsb.edu](mailto:Stephanie.jordan@ap.ucsb.edu) by **March 7, 2014**. If we do not hear back from you we will assume that the contact information on the web site is correct and that you do not anticipate any open positions.

Thank you for your assistance.