

February 14, 2022

TO: Deans, Department Chairs, Directors, Senate Faculty, and Business Officers

FROM: June Betancourt, Director
Academic Personnel

RE: Red Binder updates

A number of revisions to the Red Binder (UCSB campus academic personnel policies and procedures) have been posted at the Academic Personnel website to be effective February 14, 2022.

A summary of changes is listed below. The complete Red Binder, as well as the annotated changes are available on the Academic Personnel website at:

<https://ap.ucsb.edu/policies.and.procedures/red.binder/>

Summary of changes

I-8	Deletes UCSB Minimum Scale; clarifies retention of off-scale
I-15	Adds salary justification to appointment checklist
I-22	Clarifies ad hoc procedure in advancement cases
I-36	Accelerations clarified and expanded to include DEI
I-44	Specifies that retentions are to be based on active outside offers
III-12	Update of outside letter solicitation language in Researcher cases
IV-6	Increases ASE quarter count under departmental approval delegation
VI-3	Expands definition of family members covered under sick leave
VI-4, VI-5	Pronoun and parental reference update; technical corrections
VI-14	Correction to RB reference
VII-7	Adds vaccine compliance language to job ads; technical updates