

February 13, 2019

To: Department Chairs, Business Officers, Lecturer SOE series appointees (via SBCHR-L, and SBADM-L)

From: Cindy Doherty, Director  
Academic Personnel

Re: Information Sessions on Lecturer SOE New Policy Implementation

Effective October 2018, revisions to Academic Personnel Policy (APM) 285: Lecturer with Security of Employment Series (SOE) were issued by the Office of the President. Although the policies were effective immediately, campuses were given an extended period of time to implement the various policy changes. UCSB will implement the majority of the changes in the upcoming months, with most going into effect July 1, 2019. In order to facilitate the transition the Academic Personnel office will be hosting two information sessions. The first session will be for departmental and college staff and the second session will be for appointees in the Lecturer SOE series as well as department chairs. Chairs and staff from departments that have appointees in the Lecturer SOE series are strongly encouraged to attend. The sessions will take place as follows:

Information session for departmental and college staff:

Thursday, March 7, 9:00-10:00 a.m.  
Engineering Science Building (ESB) 1001

Information session for Lecturer SOE series appointees and Department Chairs:

Tuesday, March 12, 10:30-11:30 a.m.  
Engineering Science Building (ESB) 1001

No prior sign-up is required. Both presentations will be recorded and made available for those who are unable to attend in person. Questions may be directed to Lia Cabello at [lia.cabello@ucsb.edu](mailto:lia.cabello@ucsb.edu) or Helly Kwee at [helly.kwee@ucsb.edu](mailto:helly.kwee@ucsb.edu) .

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