



ACADEMIC PERSONNEL

UNIVERSITY OF CALIFORNIA, SANTA BARBARA

December 5, 2013

To: Chairs, Directors, Academic Business Officers (via SBCHR-L, SBDIR-L, SBADM-L)

From: John E. Talbott
Associate Vice Chancellor for Academic Personnel

Re: Change in Delegation of Authority and Processing for Temporary Academic Research Appointments

Effective January 13, 2014, responsibility for processing and approval authority of all temporary academic research appointments will be transferred from the Office of Research to the Office of Academic Personnel. Temporary Academic Research appointments include: Researchers (including Visiting), Project Scientists (including Visiting), Specialists, and without salary academic research visitors. Relevant sections of the Red Binder reflecting this change will be circulated for review shortly.

I thank Vice Chancellor Mike Witherell and the Office of Research staff for their participation in the appointment and advancement processes for these employee groups. I will continue to consult with Vice Chancellor Witherell as necessary. Joanna Kettmann will be the Academic Personnel Analyst with main responsibility for temporary academic research appointments. Joanna may be reached at Joanna.kettmann@ucsb.edu or x5048. General questions regarding the transition may be directed to Cindy Doherty, Academic Personnel Director, at cindy.doherty@ucsb.edu or x8332.