

October 7, 2019

To: All Academic Department Business Officers (via SBADM-L)

From: Cindy Doherty
Director, Academic Personnel

Re: UPDATE: UCPATH Freeze on Academic Student Employee Titles

The UCPATH center has informed the campus that they are running behind on implementation of the October 1 salary increase. The freeze on transactions for Academic Student Employees will now begin **Wednesday, October 9 at 8:00 am**. Department users may process transactions for this population today and tomorrow. The UCPATH center indicates that the freeze will end **Thursday, October 10 at 5:00 PM**. Should these dates change further we will continue to update the campus.

Thank you.

Cindy Doherty
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Re: UCPATH Freeze on Academic Student Employee Titles

This note is being sent to all academic department business officers and the UCPATH list-serve

As previously announced, effective October 1, 2019 salary scales for **Academic Student Employees (TAs, Associates, Readers, and Tutors, Graduate Student Researchers)** will be increased by 3%.

Processing of the increase will be done centrally by Academic Personnel and the UCPATH Center. To facilitate this processing, a UCPATH freeze is in place for all impacted academic employees effective **Monday, October 7 at 8:00 AM through Thursday, October 10, 2019 at 5:00 PM.** You may continue to process hire transactions or terminations. No changes may be made to existing positions or jobs during the freeze period.

Thank you for your patience.

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