

January 27, 2022

TO: Deans, Department Chairs, Directors, Senate Faculty, and Business Officers

FROM: June Betancourt, Director
Academic Personnel

RE: Consultation on Red Binder changes

Proposed revisions to the Red Binder, the campus Academic Personnel policy and procedure manual, are now available for review and comment. A summary of changes is listed below. The draft changes may be viewed on the Academic Personnel website at: <https://ap.ucsb.edu/policies.and.procedures/red.binder/drafts/> The link is not displayed publicly; please either link directly from this e-mail or cut and paste the address into your browser.

Please forward this notice on to other non-senate academic employees within your unit as appropriate. I would appreciate receiving feedback by **February 7, 2022**. Comments may be e-mailed to my attention at june.betancourt@ucsb.edu

Updates to Red Binder policy and procedure as a result of the recently ratified Unit 18 Lecturer contract will be made soon. Departments are advised to reference the current contract at <https://ucnet.universityofcalifornia.edu/labor/bargaining-units/ix/contract.html> and may contact Academic Personnel with any questions.

Summary of changes

I-8	Deletes UCSB Minimum Scale; clarifies retention of off-scale
I-15	Adds salary justification to appointment checklist
I-22	Clarifies ad hoc procedure in advancement cases
I-36	Accelerations clarified and expanded to include DEI
I-44	Specifies that retentions are to be based on active outside offers
III-12	Update of outside letter solicitation language in Researcher cases
IV-6	Increases ASE quarter count under departmental approval delegation
VI-3	Expands definition of family members covered under sick leave
VI-4, VI-5	Pronoun and parental reference update; technical corrections
VI-14	Correction to RB reference
VII-7	Adds vaccine compliance language to job ads; technical updates

cc: Academic Senate
Labor Relations
Equal Opportunity