

Jan 19, 2024

TO: Deans, Department Chairs, Directors, Senate Faculty, and Business Officers & Staff

FROM: June Betancourt, Director
Academic Personnel

RE: Consultation on Red Binder changes

Proposed revisions to the Red Binder, the campus Academic Personnel policy and procedure manual, are now available for review and comment. A summary of changes is listed below. The draft changes may be viewed on the Academic Personnel website at: <https://ap.ucsb.edu/policies.and.procedures/red.binder/drafts/> The link is not displayed publicly; please either link directly from this e-mail or cut and paste the address into your browser.

Please forward this notice on to other non-senate academic employees within your unit as appropriate. I would appreciate receiving feedback by **Wed, Feb 7**. Comments may be e-mailed to my attention at june.betancourt@ucsb.edu

Summary of changes

II-9, II-11	Clarification of letter requirements for Unit 18 reviews
II-31	Correction of honoraria signature authority
III-1	Clarification of appointment duration for temporary research appointments
III-7, III-9	Update of document requirements checklist for research appointments & reviews
III-12	Clarification for solicitation template; deletion of UC familiar letters requirement for Professional Researcher series
III-16	Update of appointment criteria for Specialist series
VI-1, VI-7	Addition of Reproductive Loss Leave entitlement
VI-3	Clarification of sick leave usage; designated person technical update
VI-10	Technical update for APM references
VII-7	Vaccine policy update for academic job postings
VIII-8	Hellman Fellows program eligibility and award clarification

cc: Academic Senate
Labor Relations
Equal Opportunity