



# ACADEMIC PERSONNEL

## UNIVERSITY OF CALIFORNIA, SANTA BARBARA

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January 12, 2016

To: Senate Faculty, Department Chairs, and Academic Business Officers and Analysts (Via SBFACU-L, SBCHR-L, and SBADM-L)

From: Cindy Doherty, Director  
Academic Personnel

Re: New Resources on the Academic Personnel web site

A number of new resources have been added to the Academic Personnel web site at <https://ap.ucsb.edu/> . Please navigate through the left-hand menu on the home page to the specific sections listed below to access the documents.

### Resources for Department Analysts:

Instructions for processing Intergovernmental Personnel Act (IPA) agreements  
Payment for online course development  
Recruitment Toolkits  
    Remote/Virtual Interviewing Guidelines for Search Committees  
    Remote/Virtual Interviewing Tips and Best Practices  
    Non-Senate grandfathered exceptions and exemptions

Research Series appointments  
    Specialist vs. SRA comparison chart

### Resources for Academic Employees:

National Center for Faculty Development and Diversity (NCFDD) information  
Service Opportunities for Senate Faculty

A number of new online forms have also recently been made available through the "Forms" link. They include the Associate Appointment Form, Continuing Lecturer Annual Workload Form, and the Lecturer and Supervisor of Teacher Education Appointment Form. A Summer Session Associate Appointment Form will be added in the near future. Department staff are reminded to always use the posted version of all forms.